



ST MARY'S SCHOOL, BELLINGEN
PARENTS & FRIENDS COMMITTEE (P&F)
MINUTES

Meeting Date:	6 March 2017
Meeting Opened:	5.15pm
Present:	Graz Garrett, Jamie Garson, Kathleen Hannah, Tara Flemington, Andrew Ings, Jade Tsang, Cate McRae
Apologies:	Cath Macaulay, Sharna Waugh

Item	Details	Action																														
1	Welcome																															
3	Minutes of the Previous Meeting The minutes of the meeting held on 03/04/2017 distributed & read.	<i>Motion:</i> "That the minutes of St Mary's Parent Forum meeting held on as tabled are a true and accurate record of business transpired" Moved: Graziella Garrett Seconded: Andrew Ings																														
4	Outstanding Action Items from previous meeting No Outstanding items carried forward from previous meeting																															
5	Correspondence In Class parents role brochure Folium landscaping quote	For evaluation																														
6	Correspondence Out Nil																															
7	Treasurer's Report <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="3">P & F Account</th> </tr> <tr> <td></td> <td>Balance b/f</td> <td>\$4,793.44</td> </tr> <tr> <td></td> <td>Income</td> <td>\$1,206.80</td> </tr> <tr> <td></td> <td>Expenditure</td> <td>Nil</td> </tr> <tr> <td></td> <td>Balance</td> <td>\$6,000.24</td> </tr> <tr> <th colspan="3">DIF Investment Account (Diocese Investment Fund)</th> </tr> <tr> <td></td> <td>Balance b/f</td> <td>\$7,545.17</td> </tr> <tr> <td></td> <td>Income</td> <td>Interest \$40.89</td> </tr> <tr> <td></td> <td>Expenditure</td> <td></td> </tr> <tr> <td></td> <td>Balance</td> <td>\$7,586.06</td> </tr> </table>	P & F Account				Balance b/f	\$4,793.44		Income	\$1,206.80		Expenditure	Nil		Balance	\$6,000.24	DIF Investment Account (Diocese Investment Fund)				Balance b/f	\$7,545.17		Income	Interest \$40.89		Expenditure			Balance	\$7,586.06	<i>Motion:</i> "That the treasurer's report be adopted" Moved: Andrew Ings Seconded: Graz Garrett
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9	Principal's Report Due to technical problems the Principal's Report is unavailable at this time																															

10	New Business	<p>No Parent Assembly Update</p> <p><u>Canteen</u></p> <ol style="list-style-type: none"> 1. Some parents unsure if Pasta Bol needs to be ordered ahead or if it is a normal menu item 2. Ongoing discussion re: healthy replacement for lollies to improve canteen profit 3. Term 2 special lunches: sausage sizzle and baked potatoes 4. Term 3 special lunch: soup 5. ? introduce soup as a regular menu item. → problematic due to health/safety concerns and mess <p><u>Playground Update</u></p> <ol style="list-style-type: none"> 1. Fence on the eastern boundary has been completed. The next stage is to install the playground/exercise equipment currently being stored in the shed. Need a quote for installation. 2. \$1,000 has been committed to Kathleen for playground/garden spend (including mud kitchen) <p><u>Veggie Garden</u></p> <ol style="list-style-type: none"> 1. Press release in Courier Sun 2. Currently making approx. \$30/stall (only needs to be documented, not banked) <p><u>Mother's Day</u></p> <ol style="list-style-type: none"> 1. Note in newsletter for parent volunteers to prepare Mother's Day Breakfast (\$5/head, bacon & egg rolls and juice), coffee van 2. Plants, eye pillows, candles and rocky road (\$4 or \$5 each) for Mother's Day stall 3. Float for breakfast and stall <p><u>Disco</u></p> <ol style="list-style-type: none"> 1. 26th May 2. Note for parents 3. Communication in newsletter 4. Pizza 5. ? iPod instead of newsletter <p><u>Fete</u></p> <ol style="list-style-type: none"> 1. Fete subcommittee meeting Monday 8 May at 5pm. Notice in newsletter 	<p>Add Pasta Bol to online menu and note in newsletter</p> <p>For ongoing discussion</p> <p>Keep soup to special lunch at this point</p> <p>Miss Claire</p> <p>Kathleen and gardening subcommittee</p> <p>Kathleen Kathleen</p> <p>Graziella to arrange newsletter communication. Andrew Ings to lead breakfast.</p> <p>Graziella</p> <p>Andrew</p> <p>Jaimie Jaimie Jaimie Jaimie Jaimie</p> <p>Graziella</p>
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11	Next Meeting	<p>Monday 5 June at 5:00pm</p> <p>Agenda:</p> <ol style="list-style-type: none"> 1. Fete 2. Pie drive 3. Class parents 	
12	Closure of Meeting	6:30 pm	